

Linguistic TOOL: Common language

Materials

Moderation cards/post-it, pens

Time frame

Min. 60 Minutes. Depending on the size of the team.

Team size

2-40

Level

Middle

When?

Design of proposal.

Description of tool

Select a facilitator, who keeps track of time and moderates the discussion - makes sure everyone get to raise their point of view.

1. Define key words / concepts. Allow for various disciplinary understandings. It can be useful to have a pinwall where all key words are collected. Either each team members writes their key words silently and all are then displayed for discussion afterwards or the team jointly articulates key words - allowing for discussion related to each mentioned key word.
2. Agree on working definitions. Based on the suggested key words, a common understanding or definition should be decided on jointly. The facilitator should moderate the discussion and make sure that everyone accept the common definition at the end of the session. Minutes of the meeting should be circulated with the agreed working definitions.
3. Use the working definition. When writing a research proposal or conducting research, the jointly developed working definition should be used. If team members start disagreeing with the commonly defined terms, they should make a well supported suggestion to the team for modifying the working definition.

Links/References

ERICHSEN, E. & GOLDENSTEIN, C., (2011). 'Fostering Collaborative and Interdisciplinary Research in Adult Education: Interactive Resource Guides and Tools', SAGE Open